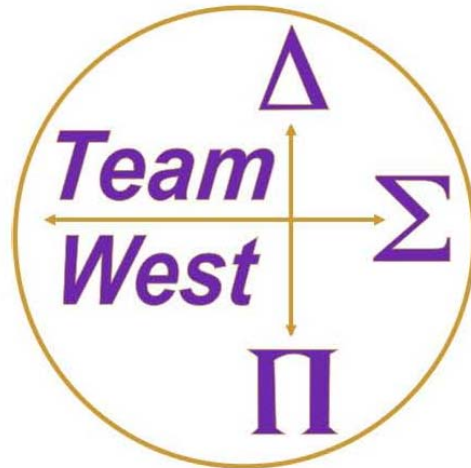


DELTA SIGMA PI
WESTERN PROVINCE

Western Province Policies Manual



I. Western Provincial LEAD Conferences

A. Past Western PVPs

The past Western Provincial Vice Presidents will be offered a free registration to Western Provincial LEAD Conferences. The free registrations offered are not to exceed \$200. If the free registrations lead to amount in excess of \$200, the registrations will then become discounted and the \$200 split evenly among all past Western PVPs registering.

II. Western Provincial Committees

A. Expectations of Provincial Chairs as Member of Provincial Leadership Team:

- Supply a list of committee goals and keep the PVP updated as to their status.
- Attend LEAD events within the province (since the chair has no particular budget, this is not mandatory, but encouraged).
- Supply a written report to the Provincial Council as requested by the PVP for presentation at the Provincial Conference.
- Participate in e-mail discussions regarding the province's policies, events and goals.
- Live up to the expected code of conduct as a representative of this province and the leadership of the national fraternity.

B. The Provincial Committees* shall consist of:

- Members that represent the geographic regions of the province.**
- Either collegiate or alumni members, or some combination of.
- Preferably no District Directors (approval must be sought from the PVP and respective RVP).
- No Regional Vice Presidents (with the exception of the disciplinary committee).*
- No other provincial committee chairs other than those de facto.

** The Provincial Discipline Committee is described in the National Policies and Procedures.*

*** The Awards and Scholarship Committee should have a member from each region within the province.*

C. Standing rules regarding all committees:

- No brother can serve on more than two regional, provincial and national committees other than those dictated by national and provincial policies regarding de facto membership.
- Appointment to provincial committees is at the discretion of the PVP and respective committee chair.

D. Western Provincial Alumni Development Chair Duties are as follows:

- Promotion of National Alumni Day.
- Identifying and promoting areas of expansion of alumni chapters.
- Assisting in the further development of alumni chapters.
- Communicating and developing "best practices" regarding individual alumni and alumni chapter activities that can be shared with all the chapters in the province.
- Assisting recent graduates in being involved alumni.
- Promoting interaction between collegiate chapters and alumni and assisting the province's Vice President of Alumni Relations in reaching out to alumni.

- Work with the PVP to creating educational seminars to attract alumni to LEAD Schools and Provincial Conferences.
- Promote and encourage participation of alumni chapters in the national awards program.
- Assist PVP in how best to recognize alumni at all provincial events, i.e. cocktail reception, awards.

E. Western Provincial Awards and Scholarship Committee Chair Duties are as follows:

- Promotion of the Collegian of the Year and end of year chapter awards.
- Education of chapters of how best to apply for awards.
- Working with PVP and RVPs to remind individuals and chapters of all award deadlines.
- Constantly being objective in regard to all chapters and the awards they apply for.
- Communicating and developing “best practices” regarding scholarship activities that can be shared with all the chapters in the province.

F. Western Provincial Community Service Committee Chair Duties are as follows:

- Recommending a provincial community service initiative to the Provincial Council for approval by vote.
- Promotion of national endeavors and events, i.e. Make a Difference Day and the National Blood Drive.
- Communicating and developing “best practices” regarding community service activities that can be shared with all the chapters in the province.
- Developing and promoting community service activities at provincial events, specifically at any LEAD School in the province and the Provincial Conference.
- Identifying and communicating service events that the entire province can partake in.
- Working with RVPs in the planning and implementing of any regional community service activities.

G. Western Provincial Professional Development Committee Chair Duties are as follows:

- Communicating and developing “best practices” regarding professional development activities that can be shared with all the chapters in the province.
- Dissemination, collecting and summarizing the presenter surveys at the LEAD Schools and Provincial Conferences.
- Development of executive summary of Zoomerang surveys received from the LEAD Schools and Provincial Conference.
- Identification and creation of additional seminars for LEAD Schools, Provincial Conferences area conferences and other educational venues.
- Assisting in the development and promotion of professional development activities at provincial events, i.e. finding a keynote speaker or honorary initiate.
- Identifying and communicating professional development events for the entire province.
- Completing an annual review of the Provincial District Director Manual and making any necessary updates.
- Working with PVP and RVPs to supply necessary national officer (Team West) training to committee members and district directors.

III. Regional Committees

A. Regional committee members:

- A Regional Vice President can choose to have any regional committee. The committee would be responsible to the RVP that formed it. While the committee takes direction from its RVP, it should work closely and communicate regularly with its respective provincial committee counterparts.

IV. Travel Awards

A. The following awards, named in honor of the Western Provincial Vice Presidents, are to be given at each LEAD School hosted in the Western Province and each Western Provincial LEAD Conference. The winning chapters will be selected by calculating the number of brothers fully registered two weeks prior to the respective event and multiplying it by the distance between chapter's city of location and the event's city of location.

- Gregory W. Howell Award
Alumni Chapter Traveling the Most Collective Miles
- Paul J.P. Garcia
Alumni Chapter Traveling the Longest Distance
- William W. Tatum, Jr. Award
Alumni Chapter with Largest Attendance
- Adrian R. Avalos Award
Collegiate Chapter Traveling the Longest Distance
- Claire Sammon Roberts Award
Collegiate Chapter Traveling the Most Collective Miles
- William R. Kinsella Award
Collegiate Chapter with Largest Attendance

IV. Provincial Community Service Initiative

A. The provincial community service initiative is to be selected at the preceding Western Provincial Conference either by a popular vote of attending members or a vote by Western Provincial Council. The Western Provincial Community Service Committee to provide three service organizations for the vote.